

# Hello, I'm Sarah Koehn.

Resourceful and quick-witted designer with a keen eye for detail and knack for befriending dogs. Never without a notepad and pen, I'm ready to challenge assumptions and find creative solutions through a design-thinking lens. Agile, approachable, and authentic, you can count on me to bring something extra to the table.

## experience

AUG 2023–PRESENT

*AE7 in Pittsburgh, PA*

### INTERIOR DESIGNER

- Responsible for all phases of design for a diverse variety of projects -- from programming, concept development, schematic design, design development, construction documents, and construction administration
- Conducted field verification site visits, recording measurements and gathering spatial data, ensuring the alignment of design plans with project requirements and client expectations
- Collaborated with cross-functional teams and remote coworkers (often international), including engineers and contractors, to support project coordination and ensure timely completion within budget constraints

AUG 2023–PRESENT

*Chatham University in Pittsburgh, PA*

### ADJUNCT PROFESSOR

- Developed and delivered a comprehensive curriculum on sustainable interior design practices, including passive systems, selection of sustainable materials, and design strategies for reducing environmental impact
- Mentored students in applying sustainable principles to real-world projects, fostering critical thinking and hands-on experience in creating environmentally responsible interiors

JAN 2023–MAY 2023

*RM Creative in Pittsburgh, PA*

### INTERIOR DESIGN INTERN

- Provided support for multiple healthcare and commercial projects; responsibilities included documenting existing conditions (Revit and hand-sketching), editing construction documents, developing 3D renderings, and assisting with FF&E and finish selections
- Assisted partners and associates with company-wide initiatives including managing the resource library, developing proposals and resumes (content and design), and producing inDesign templates

## previous experience

*Chatham University in Pittsburgh, PA*

**GRADUATE TEACHING ASSISTANT** - August 2021 - April 2023


*Kent ISD Schools in Grand Rapids, MI*


**SUBSTITUTE TEACHER** - August 2019 - March 2020


*Williams Group in Grand Rapids, MI*


**COMMUNICATIONS PROJECT SUPERVISOR** - April 2015 - June 2019

## contact

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## education

### 2021 - 2023

**Master of Interior Architecture**

*Chatham University,  
Pittsburgh, Pennsylvania*

### 2010 - 2014

**Bachelor of Arts in Public Policy,  
Minor in Global Change**

*Gerald R. Ford School of Public Policy,  
University of Michigan, Ann Arbor*

## skills

### SOFTWARE

Revit  
SketchUp  
Enscape  
AutoCAD  
Adobe Creative Suite  
Bluebeam Studio  
Revizto

### PROFESSIONAL

Space planning + programming  
Concept development  
Schematic design  
Design development  
Construction documentation  
Graphic design + communication  
Editing + proofreading  
Evidence-based design

## certifications

**Pursuing NCIDQ License**

*Passed IDFX Exam in October 2023  
IDPX/Practicum in October 2025*

**Pursuing WELL AP Certification**